

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

May 20, 2021

Mrs. French called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

#21-128 APPROVAL OF BOARD MINUTES

Mr. Bunting moved and Mr. Swope seconded that the Board of Education approves the minutes of the Zanesville Board of Education Regular Meeting on April 15, 2021.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-129 REPORT OF THE TREASURER

Mr. Swope moved and Mr. Baldwin seconded to approve the following recommendations:

April Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the April 2021 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2020 through June 30, 2025.

Five-Year Forecast - Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2020 through June 30, 2025.

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

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#21-130 RESIGNATION - ADMINISTRATIVE

Mr. Bunting moved and Mr. Swope seconded to approve the resignation of Robert Dalton, Principal at Zanesville Middle School, effective July 31, 2021. Reason for resignation is personal.

Approve the resignation of Nate Seekatz, Dean of Students at Zanesville High School effective August 4, 2021 school year. Reason for resignation is personal.

Those voting aye: Mrs. French, Mrs. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-131 RESIGNATION - CERTIFICATED

Mr. Swope moved and Mr. Hickman seconded to approve the resignation of Jessica Barnhouse, Vocal Music Teacher at Zanesville High School, effective August 17, 2021. Reason for resignation is personal.

Approve the resignation of Jennifer Mann, Teacher at National Road Elementary, effective August 17, 2021. Reason for resignation is personal.

Approve the resignation of Willamarie Jackson, Guidance Counselor at Zanesville High School, effective June 11, 2021. Reason for resignation is personal.

Approve the resignation of Matthew Laret, Teacher at Zanesville High School, effective August 17, 2021. Reason for resignation is personal.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

#21-132 RESIGNATION - CLASSIFIED

Mr. Bunting moved and Mr. Swope seconded to accept the resignation of Chanda Williams, Educational Aide at Zanesville High School, effective August 17, 2021. Reason for resignation is personal.

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

#21-133 EMPLOYMENT – ADMINISTRATIVE

Mr. Swope moved and Mr. Bunting seconded to approve a two-year contract, 10 months, 202 days, for Alyssa Ginikos as Assistant Principal at Zane Grey Elementary/Intermediate, effective August 5, 2021 pending appropriate certification and background checks. Salary will be AP10(0-4) step 0 on the Administrative salary scale.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-134 EMPLOYMENT - CERTIFICATED

Mr. Baldwin moved and Mrs. French seconded to approve the following certificated personnel for the 2021-2022 school year, pending appropriate certification requirements and background checks:

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Cole Pennington – Vocal Music Teacher at Zanesville High School

Experience: Step 0 College: Harding University

Effective Date: August 18, 2021 Amount: BA

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#21-135 EMPLOYMENT - CLASSIFIED

Mr. Bunting moved and Mr. Swope seconded to approve the employment of Judy Crotzer as 3-hour Food Service at Zane Grey Elementary, effective date of employment is April 16, 2021. Salary will be Cafeteria II, step 0 from the appropriate salary schedule pending licensure and background check.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-136 CONTRACT RENEWALS - ADMINISTRATIVE AND ADMINISTRATIVE SUPPORT

Mr. Swope moved and Mr. Hickman seconded to approve the following Administrative and Administrative Support contract renewals, effective for the 2021-2022 school year:

Classification	Last Name	First Name	Department	Contract Issued 2020-2021	Contract Issued 2021-2022
Administrative	Achauer	Abbey	Assistant Principal	SN	2 yr
Administrative	Aronhalt	D. Scott	Athletic Director	1 yr r/r	1 yr r/r
Administrative	Delbrugge	James	JROTC-Commissioned	1 yr	1 yr
Administrative	Fahnestock	Cory	JROTC-Non-commissioned	1 yr	1 yr
Administrative	Grandstaff	Chad	Assistant Principal/SpEd Supervisor 7-12	SN	2 yr
Administrative	Gruey	Samantha	School Psychologist	SN	3 yr
Administrative	Harris	Cedric	Assistant Principal	1 yr	2 yr
Administrative	Omen	Erin	Assistant Principal	SN	2 yr
Admin/Support Staff	Cook	Roger	21st Century Program Coordinator	1 yr r/r	1 yr r/r
Admin/Support Staff	Curry	Fred	Attendance Officer / Court Liaison	1 yr	1 yr
Admin/Support Staff	Hardesty	James	Computer Technician	1 yr	1 yr
Admin/Support Staff	Henthorne	Aaron	Computer Technician	1 yr	1 yr
Admin/Support Staff	Lee	Margret	EMIS Coordinator/PowerSchool	SN	2 yr
Admin/Support Staff	Phillips	Marvin	Computer Technician	1 yr	1 yr
Admin/Support Staff	Rutter	Austin	Computer Technician	1 yr	1 yr

Those voting aye: Mr. Swope, Mr. Bunting, Mrs. French, Mr. Hickman. Mr. Baldwin voted No. President declared motion carried.

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#21-137 ANNUAL CONTRACTS AND SALARY NOTICES - CERTIFICATED

Mr. Bunting moved and Mr. Baldwin seconded to approve the following list of certificated annual contracts and salary notices for the 2021-2022 school year:

Last Name	First Name	Degree 2021-2022	Contract issued 2021-2022	Step 2021-2022	Master Bonus
Allison	Amanda	MA	3(1)	6	
Anderson	Teresa	MA+30	3(3)	8	
Andrews	Alexandra	BA	3(1)	4	
Aronhalt	Madge	BA+150	3(3)	24	
Baker	James	MA+45	C	36	\$500.00
Baldwin	Eric	MA+45	C	30	\$500.00
Baldwin	Kimberly	MA+45	C	30	\$500.00
Baldwin	Kristie	MA+30	C	27	\$500.00
Balo	David	BA+150	3(1)	21	
Balo	Samantha	MA	C	16	
Barnhouse	Devin	MA	3(1)	15	
Bates	Jodie	MA	3(2)	7	
Bell	Trisha	MA+45	C	16	
Bendle	Summer	MA+45	C	21	\$500.00
Bickford	Elizabeth	MA+45	3(3)	12	
Bigham	Rachel	MA	3(2)	10	
Blaney	Hailee	MA	1(2)	1	
Boothe	Caitlynn	MA	3(1)	9	
Bouterse	Jordan	BA+150	3(3)	5	
Bracken	Rebecca	MA	3(2)	8	
Brady	Emily	MA+15	3(1)	7	
Bresock	Jill	BA+150	3(3)	8	
Brock	Kelly	MA	1(2)	1	
Browning	Inzie	MA+15	C	12	
Buchanan	Libby	MA	3(1)	12	
Burkhart	Allison	BA+150	3(3)	8	
Burnett	Tricia	MA+15	3(2)	7	
Caw	Elizabeth	MA+30	1 r/r	2	
Christy	Danielle	MA	3(2)	7	
Clapper	Kathy	MA+45	C	24	\$500.00
Clark	Lisa	MA+45	C	19	
Cohagen	Amber	MA	1(1)	0	
Combs	Charles	MA	3(3)	8	

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Conley	Jodi	MA+45	C	24	\$500.00
Coward	Ashley	MA	3(1)	6	
Cox	Patricia	MA+15	C	31	
Cramer	Bryan	MA+15	C	40	\$500.00
Cultice	Trudy	MA+45	C	31	\$500.00
Curtis	Wendy	MA+30	3(3)	5	
Cutlip	Lisa	BA+150	3(1)	15	
Dalton	Rhonda	MA+30	3(2)	12	
Davis	Helen	BA	3(1)	3	
Dawson	Cassandra	Non-Degree	1(3)	12	
Dearing	Michelle	MA	3(2)	15	
Deavers	Stacie	MA+15	C	14	
Decker	Krista	BA+150	C	15	
Denny	Tina	MA	3(1)	9	
Denton	Molly	MA+45	C	30	\$500.00
Derry	Katrina	MA+45	C	22	\$500.00
Dille	Kandee	MA	1(2)	1	
Dodge	Stephen	MA	3(1)	9	
Dolak	Ashley	MA	3(1)	6	
Dollings	Adam	MA+45	3(2)	13	
Donahue	Diana	MA+45	C	25	\$500.00
Dreier	Tessa	MA	C	14	
Eltringham	Hollie	BA+150	1(2)	6	
Farish	Amanda	BA+150	1(2)	1	
Farmer	Kimberly	MA+45	C	26	\$500.00
Ferguson	Ann	MA	3(1)	10	
Fike	Tami	BA+150	3(1)	17	
Frame	Lois	MA+45	1 r/r	0	
France	Lauren	BA+150	C	32	
France	Phillip	BA+150	C	35	
Frey	Gary	MA+45	1 r/r	13	
Frey	Jenny	MA+45	C	27	\$500.00
Gantzer	Sarah	BA+150	3(3)	14	
Gardner	Laura	BA+139	3(3)	5	
Garrettson	Amanda	BA	1(3)	2	
Gattshall	Holli	MA+15	3(3)	8	
Gingerich	Debbie	MA+45	3(2)	13	
Grabits	Margaret	BA+150	1(3)	12	
Graham	Sue	MA+45	C	35	\$500.00

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Green	Abigail	MA+15	C	12	
Greenleaf	Elisse	MA+15	3(3)	7	
Greulich	Shane	BA	3(3)	5	
Guinsler	Beverly	BA+150	3(1)	33	
Hale	Devan	BA+150	3(1)	6	
Hall	Gerald	BA	3(1)	3	
Hambrick	Adrianna	BA+150	3(1)	3	
Hamilton	Peggy	BA+150	1(2)	11	
Hammersley	Jennifer	MA+30	C	22	
Hansgen	Stephanie	MA+45	C	23	\$500.00
Hardcastle	Trudi	MA+45	3(1)	16	
Harris	Kaleigh	MA+15	3(1)	6	
Harrop	Stina	MA+45	C	25	
Hickman	Beth	MA+30	C	13	
Hickman	Lori	MA+45	C	30	\$500.00
Hilliard	Stephanie	MA+15	1(2)	5	
Hiltbrunn	Sandra	MA	3(1)	6	
Hitchcock	Amanda	BA+150	3(1)	9	
Hochstetler	Lori	MA+15	C	23	\$500.00
Hoffer	Kristen	MA	C	13	
Hoffer	Maria	MA	3(1)	14	
Hoover-Renner	Jacqueline	BA	1(2)	10	
Howe	Natina	BA+150	3(1)	13	
Hultz	Rachelle	BA+150	1(2)	1	
Hummel	Kerstyn	BA	1(2)	1	
Hunt	Bridgette	MA+30	1(2)	5	
Jackson	Amy	MA+15	3(3)	23	
Jackson	Chad	MA+30	C	20	
Jones	Kasey	MA+45	3(1)	11	
Jones	Stephanie	MA+30	C	12	
Karch	Nicole	BA+150	3(3)	5	
Keck	Danelle	MA+15	C	21	\$500.00
Keeley	Alyssa	MA	3(2)	7	
Kessing	Rosemary	BA+150	3(2)	20	
Krause	Heather	MA+45	C	24	\$500.00
Lang	Michael	BA+150	3(3)	30	
Lasure	Nancy	MA+15	C	28	\$500.00
Lawn	Wilma	BA+150	3(2)	19	
Lawson	Pat	MA	C	27	\$500.00

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Lawyer	Clay	BA+150	C	8	
Lightle-Brown	Terri	MA+30	C	23	\$500.00
Lones	Lori	MA+30	C	29	\$500.00
Lucas	Jodi	BA+150	1(2)	9	
Lupher	Lindsay	BA	1(2)	3	
Lytton	Tricia	MA+15	C	22	
Maniaci	Benjamin	MA+30	3(3)	12	
Martin	Kimberly	MA+45	C	24	\$500.00
Mayle	Lamia	BA+150	1(2)	1	
McCall	Sara	MA+45	C	23	\$500.00
McCullough	Emma	MA	3(3)	8	
McFerren	Heather	MA+45	C	26	\$500.00
McGee	Hillary	MA+15	C	21	\$500.00
McGlade	Jean	MA	3(1)	14	
McKenzie	Amanda	BA+150	3(1)	13	
McLoughlin	Tisha	MA+15	C	27	\$500.00
McMahan	Amanda	MA+15	C	20	
McVicker	Shaun	MA	3(2)	13	
Meaige	Tami	MA+45	C	27	\$500.00
Melick	Shari	MA+15	3(1)	6	
Mell	Tricia	MA	3(1)	8	
Melsheimer	Lisa	MA+30	C	12	
Mercer	Matthew	MA+45	C	27	
Miller	Christopher	MA	C	16	
Minnich	Andrea	MA	1(3)	3	
Mohler	M. Rick	MA	3(1)	7	
Mohler	Stacey	MA+45	C	31	\$500.00
Montgomery-Christian	Maureen	MA	C	14	
Moore	Karen	MA+15	C	23	
Morgan	Melissa	MA+30	C	27	\$500.00
Morrison	Branden (Brandy)	BA+150	1(2)	8	
Morrison	Kelly	MA+15	C	21	\$500.00
Morrison, II	Steven	MA+15	C	18	
Mullett	Brianna	MA+15	3(1)	6	
Mullinnex	Melissa	MA	1(2)	11	
Mumford	Abbe	MA	3(1)	17	
Mumford	Alisa	MA+30	C	28	\$500.00
Myers	Trevor	MA+15	C	28	\$500.00
Neal	Michelle	MA+45	C	24	\$500.00

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Near	Heather	MA+15	C	16	
Nelson	Melissa	MA+45	C	29	\$500.00
Neptune	Tara	MA+45	C	26	\$500.00
Newsom	Whitney	BA+150	3(2)	8	
Newton	Samantha	MA+15	C	22	\$500.00
Nichols	Michelle	MA+45	C	32	\$500.00
Norris	Lisa	MA+45	C	30	\$500.00
Norris	Payton	MA	3(1)	6	
Norris	Tim	MA	3(1)	30	
Oliver	Joseph	MA	3(3)	5	
Osborne	Allex	MA+30	3(1)	6	
Palmer	Allison	MA	3(3)	10	
Palmer	Brady	MA+45	3(3)	10	
Patterson	Danielle	MA	3(1)	7	
Peairs	Kenzie	BA+150	3(3)	5	
Pennington	Rhonda	MA+45	C	32	\$500.00
Penrose	Sabrina	MA+15	C	23	
Pepper	Courtney	MA	1(1)	5	
Perone	Jodi	MA+45	C	26	\$500.00
Peyton	Deanna	MA+30	C	25	
Phillips	Kathleen	MA	3(3)	9	
Potts	Shannon	MA+30	C	19	
Pratt	Susan	MA+15	3(3)	15	
Prindle	Kim	BA+150	3(3)	15	
Raymond	Brittasha	MA	3(3)	7	
Raymond	John	MA	3(2)	7	
Reed	Derek	MA+15	C	13	
Reicher	Anthony	BA	1(2)	1	
Reisig	Samantha	MA	3(3)	5	
Riley	Todd	MA+30	C	12	
Roe	Jessica	MA+15	1(2)	11	
Roe	Michelle	MA+15	1(2)	11	
Ross	Ashley	MA	3(1)	6	
Rudloff	Stephanie	MA+45	C	28	\$500.00
Rush	Melinda	MA+15	C	22	\$500.00
Ryan	Kelley	MA+30	1 r/r	14	
Sampsel	Kendra	MA+45	C	22	\$500.00
Schreiber	Michael	MA	3(2)	14	
Shrimplin	Daniel	BA+150	3(1)	21	

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Sites	Katrina	MA+45	C	13	
Smith	Debra	MA+15	3(1)	8	
Smith	Jason	MA	3(3)	11	
Smith	Jennifer	BA	1(2)	6	
Snyder	Patricia	Non-Degree	3(3)	15	
Spraggins	Tina	BA+150	3(1)	15	
Stallard	Carrie	MA+15	C	15	
Steil	Edith	MA+45	C	27	\$500.00
Stilwell	Kathleen	MA	C	24	
Stout	Janet	BA	3(3)	5	
Swainbank-Cummings	Jessica	MA+30	3(3)	9	
Tabler	Shannon	MA	1(1)	0	
Taylor	Jason	MA+45	C	22	\$500.00
Theodosopoulos-Plaster	Alexandria	MA	3(1)	6	
Todd	Alison	BA+150	3(3)	7	
Tolley	Judy	MA	C	11	
Tom	Becky	BA+150	C	22	
Tonnous	Mercedes	MA	3(1)	6	
Toothman	Valerie	MA	3(1)	6	
Tucker	Christina	BA+150	3(2)	4	
Tysinger	Jeffrey	MA+15	C	27	\$500.00
Tysinger	Loni	MA+30	C	30	\$500.00
Tyson	Mackenzie	BA+139	3(3)	5	
Tyson	Samantha	MA+15	C	14	
Vandegriff	Katrina	MA+45	C	32	\$500.00
Varhola	Carrie	MA	3(3)	5	
Vaughn	Taylor	BA+139	3(1)	6	
Vincent	Amy	MA+45	1(2)	11	
Wahl	Darla	BA+150	3(2)	28	
Wahl	Jennifer	MA+45	3(3)	13	
Walker	Marla	BA+150	C	28	
Ward	Heather	BA+150	C	11	
Whitten	Debbra	MA	1(2)	5	
Wibbeler	Thomas	BA	1(2)	1	
Wildroutd	Tish	MA+45	C	21	\$500.00
Williams	Kelli	MA+45	C	28	\$500.00
Wilson	Ashley	MA+30	C	13	
Wilson	Tamara	MA	3(3)	5	
Wilson	Trisha	BA+150	3(3)	12	

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Winegardner	Angela	MA	C	21	
Winegardner	Terri	MA+15	C	27	\$500.00
Winland	Jennifer	BA+150	3(1)	7	
Winland	Matthew	MA+15	C	12	
Winland	Wendy	BA+150	3(2)	13	
Witucky	Megan	MA	3(3)	15	
Woerner	Natashia	MA+15	3(2)	16	
Woodard	Alisa	MA	3(3)	6	
Wooten	Vanessa	BA+150	1(2)	2	
Wright	Elizabeth	BA+150	3(1)	22	
Young	Dawna	MA+45	C	23	\$500.00
Young	Garrett	MA	3(3)	14	
Young	Tiana	BA	1(2)	1	
Zorne	Doug	MA+45	C	18	

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, (abstained on Beth Hickman), Mr. Swope. President declared motion carried.

#21-138 FMLA Leave of Absence

Mr. Swope moved and Mr. Bunting seconded to approve an FMLA leave of absence for Dale Harry, Grounds Crew Chief, effective March 23, 2021 to May 4, 2021.

Approve an FMLA leave of absence for Donald Fisher, Custodian at Zanesville High School, effective May 5, 2021 with an estimated return date of August 2, 2021.

Approve a revision to FMLA leave of absence for Adrianna Hambrick to reflect working remotely on the following Fridays, April 23rd and 30th and May 7th, 14th, 21st, 2021.

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#21-139 EMPLOYMENT - SUBSTITUTES

Mr. Swope moved and Mr. Baldwin seconded to approve Kimberly Merino as a long-term substitute teacher, pending appropriate certification and background checks, effective April 30, 2021 to May 27, 2021. Rate of pay will be \$90.00 per day.

Approve the following substitutes, as and when needed, pending appropriate licensing and background checks:

Substitute Aides		
Brittany Pettit		

Substitute Food Service		
Beverly Jones		

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Substitute Maintenance

Lawrence Chandler

Jacob Martin

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-140 ZANESVILLE HIGH SCHOOL BAND TRIP

Mr. Bunting moved and Mrs. French seconded to the approval to be granted for the Zanesville High School Band members to travel to Orlando, Florida March 14, 2022 to March 19, 2022. The trip will encompass Performance/Education/Team Building/Recreation. Students and Chaperones will be responsible for their trip cost and will have an opportunity to raise money through various fund raisers.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

#21-141 SUPPLEMENTAL CONTRACTS

Mr. Swope moved and Mr. Bunting seconded to approve the following supplemental contracts pending required certifications and background check for 2021-2022 school year.

First Name	Last Name	Season	Sport	Position	Exp.	Class
Joelle	Bice	Fall	Cheerleading	Varsity Advisor	3	VIII
Nicole	Mercer	Fall	Cheerleading	Middle School Advisor	2	IX
Chad	Grandstaff	Fall	Football	Varsity Head Coach	20	II
Chad	Grandstaff	Fall	Football	Defense Coordinator	21	X
Chad	Grandstaff	Fall	Football	Offensive Coordinator	20	X
Chad	Grandstaff	Fall	Football	August Practice	21	IX
Chad	Jackson	Fall	Football	Associate Head Coach	16	V
Chad	Jackson	Fall	Football	August Practice	16	IX
Chad	Jackson	Fall	Football	Equipment Manager 1/2	2	IV
Gerald	Cooke	Fall	Football	Varsity Assistant Coach	2	VI
Gerald	Cooke	Fall	Football	August Practice	2	IX
Todd	Whiteman	Fall	Football	August Practice	0	IX
Todd	Whiteman	Fall	Football	Varsity Assistant Coach	0	VI
Gerald	Hall	Fall	Football	Head JV Coach	1	V
Gerald	Hall	Fall	Football	August Practice	2	IX
Ryley	McGee	Fall	Football	Middle School Coach - 8th	2	VIII
Brady	Palmer	Fall	Football	Middle School Coach - 7th	6	VIII
Clay	Lawyer	Fall	Football	Middle School Coach - 8th	1	VIII
Dave	Balo	Fall	Golf	Varsity Head Coach	1	VII
Beryl	Dennis	Fall	Other	Activity Manager - ZMS	21	IX

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Devin	Barnhouse	Fall	Other	Faculty Manager	3	III
Payton	Norris	Fall	Soccer - Boys	Varsity Head Coach	3	IV
Payton	Norris	Fall	Soccer - Boys	Summer Fitness	3	X
Damian	Ortiz	Fall	Soccer - Boys	Reserve Head Coach	1	IX
Timothy	Norris	Fall	Soccer - Boys	Assistant Coach	5	VII
Matt	McCandlish	Fall	Soccer - Girls	Varsity Head Coach	5	IV
Matt	McCandlish	Fall	Soccer - Girls	Summer Fitness	5	X
Todd	Riley	Fall	Soccer - Girls	Assistant Coach	6	VII
Frank	VanKirk	Fall	Soccer - Girls	JV Coach	2	IX
Jeff	Moody	Fall	Tennis - Girls	Varsity Head Coach	3	VII
Brenda	Watson	Fall	Volleyball	Varsity Head Coach	2	VI
Brenda	Watson	Fall	Volleyball	Summer Fitness 1/2	1	X
Jennifer	Winland	Fall	Volleyball	Junior Varsity Coach	7	IX
Jennifer	Winland	Fall	Volleyball	Summer Fitness 1/2	1	X
Kelsie	Churchill	Fall	Volleyball	8th Grade Coach	1	IX
Shawna	Goines	Fall	Volleyball	7th Grade Coach	1	IX

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

#21-142 VOLUNTEERS

Mr. Bunting moved and Mrs. French seconded to approve the following list of volunteers for the Zanesville City Schools for the 2021-2022 school year pending appropriate certifications and backgrounds checks:

First Name	Last Name	Season	Sport	Position
Robert (Scott)	Ritchie	Fall	Cheerleading	Volunteer Advisor
Eric	Walker	Fall	Soccer-Girls	Volunteer Coach

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-143 DONATION OF SICK DAYS

Mr. Swope moved and Mr. Bunting seconded to approve the transfer of sick leave days from the following OAPSE member to Marcie Rice.

Name	Days Requested	Days Approved
Melanie Bleakney	10	10
Amanda Butcher	1	1
Dawn Dalzell	20	19

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Rebecca Gregg	25	23
Janice Moody	1	1

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#21-144 EMPLOYMENT - SUMMER FOOD SERVICE

Mr. Swope moved and Mrs. French seconded to approve the following food services personnel, as and when needed, for the summer 2021:

Pam Paul - Head Cook	Dawn Dalzell	Katie McCuen
Toni James - Head Cook	Danette Dobbins	Janice Moody
Donna Beachler	Clarissa Fleming	Jane Shreve
Logan Burkhart	Kelly Jarvis	Nicole Stewart
Judy Crotzer	Anita Lane	Joy Wymer

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-145 EXTENDED TIME - ADMINISTRATIVE SUPPORT

Mr. Bunting moved and Mr. Swope seconded to approve the following personnel for extended time to prepare EMIS data related to special programs related to COVID-19. Approval is for up to an additional 50 hours at their hourly rate and will be paid using ESSER funds.

Margret Lee, EMIS Coordinator
Carol Cramer, Administrative Assistant
Erica Van Kirk, Administrative Assistant

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

#21-146 21st CENTURY - STIPEND

Mr. Swope moved and Mr. Hickman seconded to approve a stipend in the amount of \$3,000 for Roger Cook, 21st Century Program Coordinator, for the summer of 2021. Program will run in 3 blocks at John McIntire Elementary, National Road Elementary and Zane Grey Elementary/Intermediate. 21st Century Federal funding will be utilized.

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

#21-147 21st CENTURY SUMMER PROGRAM - TEACHERS

Mr. Bunting moved and Mr. Swope seconded to approve the following list as elementary teachers for 21st Century programming for the summer of 2021 as and when needed at the rate of \$30 per hour: 21st Century Federal funding will be utilized.

Amanda Garretson	Stacey Mohler	Trudy Cultice
Heather Krause	Hillary McGee	Tiana Young

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Lisa Cutlip	Jodi Lucas	Melissa Nelson
Stephanie Hilliard	Clay Lawyer	Kathy Stilwell
Tami Fike	Shannon Tabler	Angela Winegardner
Kenzie Peairs	Alyssa Keely	Diana Donahue
Amanda Allison	Danelle Keck	Teresa Anderson
Tish Wildroutd	Teresa Brown	Michael Schreiber
Dawna Young	Ashley Ross	Trisha Cox
Lauren France	Lisa Clark	Wendy Winland
Wilma Lawn	Natalie Collins	Emily Brady
Carrie Stallard	Kelli Williams	Dawn Daily
Helen (Darcie) Davis	Lindsay Lupher	Jason Taylor

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope.
President declared motion carried.

#21-148 21st CENTURY SUMMER PROGRAM - AIDES

Mr. Baldwin moved and Mr. Bunting seconded to approve the following list as elementary aides for 21st Century programing for the summer of 2021 as and when needed at the rate of \$12 per hour: 21st Century Federal funding will be utilized.

Jodi Perone	Stephanie Ralph	Erin Forshey	Stacia McHutchen
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Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#21-149 SUMMER SCHOOL EMPLOYMENT - TEACHERS

Mr. Swope moved and Mr. Bunting seconded to approve the following list as middle school/high school teachers for Summer School programing for the summer of 2021 as and when needed at the rate of \$30 per hour: ESSER funding will be utilized.

Heather McFerren	Chad Jackson	Katrina Derry
Susan Pratt	Jennifer Smith	Wendy Curtis
Jim Baker	Christina Tucker	Ben Maniaci
Hailee Blaney	Elizabeth Wright	Joseph Oliver
Kelly Brock	Amy Vincent	
Lamia Mayle	Debbie Gingerich	Summer Bendle

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

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#21-150 Summer School Employment - Aides

Mr. Swope moved and Mr. Hickman seconded to approve the following list as middle school/high school aides for Summer School programming for the summer of 2021 as and when needed at the rate of \$12 per hour: ESSER funding will be utilized.

Jennifer Myers		
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Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

#21-151 SUMMER SCHOOL EMPLOYMENT - ADMINISTRATORS

Mr. Swope moved and Mr. Baldwin seconded to approve the following list of administrators to manage all summer school programming at their assigned elementary site as and when needed: 21st Century Federal funding will be utilized to pay their hourly per diem for duties performed outside of their regular contractual hours.

Mike Emmert	Libby Hitchens	Mark Stallard	Stephanie Hilliard	Melissa Nelson
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Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

#21-152 SUMMER SCHOOL EMPLOYMENT - ZMS/ZHS ADMINISTRATORS

Mr. Bunting moved and Mr. Swope seconded to approve the following list of administrators to manage all summer school programming at their assigned middle school and high school site as and when needed: ESSER funding will be utilized to pay their hourly per diem for duties performed outside of their regular contractual hours.

Adrian Williams	Chad Grandstaff
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Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-153 Jumpstart Employment - Teachers

Mr. Bunting moved and Mrs. French seconded to approve the following list as Jumpstart teachers as and when needed for the summer of 2021: Title I funding will be utilized.

Jodi Lucas	Debra Whitten	Wendy Winland
Krista Decker	Ann Ferguson	Amanda Allison

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#21-154 ZANESVILLE COMMUNITY HIGH SCHOOL ITEMS

Mr. Swope moved and Mr. Baldwin seconded to approve the following items paid by Zanesville Community High School Funding:

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Approve Carrie Bunting, Supervisor of Student Services/EMIS, for extended EMIS work days as needed from June 28, 2021 to July 21, 2021 at her daily per diem. Approval of work days granted by Jeff Moore, ZCHS Director.

Approve Shelly Humphrey, Secretary, for extended time effective June 14-25 and August 2-4, 2021 at her hourly rate of pay, not to exceed 65 hours. Approval of hours worked granted by Jeff Moore, ZCHS Director.

Approve Garrett Young, as summer school teacher as ZCHS, from June 1-25, 2021 at a rate of \$30 per hour, maximum of 4 hours per day.

Approve Phil France, as summer school teacher and substitute at ZCHS as needed, from June 1-25, 2021 at a rate of \$30 per hour, maximum of 4 hours per day.

Approve Jason Stevens, as summer school aide at ZCHS, from June 1-25, 2021 at his hourly rate of pay, maximum of 4 hours per day.

Approve Margie Lee, a \$1,200 stipend for PowerSchool support at ZCHS during the 2021-2022 school year.

Approve Jason Stevens, a \$1,200 stipend for lunch services at ZCHS during the 2021-2022 school year. Funds to be paid from the ZCHS lunch account.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting (abstained on Carrie Bunting). President declared motion carried.

#21-155 RESIGNATION - CERTIFICATED

Mr. Swope moved and Mr. Bunting seconded to approve the resignation of Thomas Wibbeler, Teacher at Zanesville High School, effective August 17, 2021. Reason for resignation is personal.

Approve the resignation of Tyler Edwards-Frick, Intervention Specialist Teacher at Zanesville Middle School effective August 17, 2021. Reason for resignation is personal.

Approve the resignation of Eric Clark, Intervention Specialist Teacher at Zanesville High School, effective August 17, 2021. Reason for resignation is personal.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-156 SUPPLEMENTAL CONTRACT

Mr. Baldwin moved and Mrs. French seconded to approve the following supplemental contracts pending required certifications and background check for the 2021-2022 school year:

First Name	Last Name	Season	Sport	Position	Exp.	Class
Brittasha	Raymond	Fall	Cheerleading	Reserve Advisor	3	IX

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

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#21-157 FMLA Leave of Absence

Mr. Bunting moved and Mr. Swope seconded to approve an FMLA leave of absence for Wendy Winland, Teacher at Zane Grey Elementary Preschool, effective May 18, 2021 to May 17, 2022.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-158 21st CENTURY SUMMER PROGRAM - TEACHERS

Mr. Swope moved and Mr. Hickman seconded to approve the following list as elementary teachers for 21st Century programming for the summer of 2021 as and when needed at the rate of \$30 per hour: 21st Century Federal funding will be utilized.

Jodie Perone	Sarah Ganzter
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Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

#21-159 21st CENTURY SUMMER PROGRAM – AIDES

Mr. Bunting moved and Mr. Swope seconded to approve the following list as elementary aides for 21st Century programming for the summer of 2021 as and when needed at the rate of \$12 per hour: 21st Century Federal funding will be utilized.

Tammy Besser	April Mihalko	Angie Swingle
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Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

#21-160 SUMMER SCHOOL EMPLOYMENT - TEACHERS

Mr. Swope moved and Mr. Baldwin seconded to approve the following list as middle school/high school teachers for Summer School programming for the summer of 2021 as and when needed at the rate of \$30 per hour: ESSER funding will be utilized.

Anthony Reicher	Chris Miller
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Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-161 ELECTRIC MASTER SUPPLY AGREEMENT

Mr. Swope moved and Mr. Bunting seconded to approve entering a Master Supply Agreement with Direct Energy Business LLC, to provide electric supply at a price of 3.221 cents per kilowatt hour. This agreement was awarded through the Ohio School Consortium and was the lowest bid. The agreement shall be in effect from the July 2022 monthly billing cycle through the July 2025 monthly billing cycle.

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

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#21-162 EXTENDED TIME - SPECIAL EDUCATION

Mr. Bunting moved and Mr. Swope seconded to approve Rachel Bigham, Intervention Specialist-Vision, to be added to the list of staff working as and when needed during the summer 2021. Rate of pay will be her hourly per diem. She would be used for preschool evaluations.

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

#21-163 OHSAA MEMBERSHIP (OHIO HIGH SCHOOL ATHLETIC ASSOCIATION)

Mr. Swope moved and Mr. Bunting seconded to approve the membership in the Ohio High School Athletic Association for the 2021-2022 school year.

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

#21-164 FIELD TURF CHANGE ORDER - JOHN D. SULSBERGER MEMORIAL STADIUM

Mr. Bunting moved and Mr. Swope seconded to approve a change order with The Motz Group in the amount of \$13,268.00 to install 4 Devil Head Logos as part of the field turf replacement project.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-165 BRIDGEWAY ACADEMY AGREEMENT

Mr. Bunting moved and Mrs. French seconded to approve an agreement with Bridgeway Academy for the 2021-2022 year to provide educational services for two students attending the summer program 2021 and for the regular school year 2021-2022. The cost would also include extra services like speech, OT and PT. The amount would be about \$115,000.00.

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.

#21-166 REHAB ASSOCIATES AGREEMENT

Mr. Swope moved and Mr. Bunting seconded to approve an agreement with Rehab Associates to provide PT and OT services for students as needed. The cost for OTs and PTs would be \$63.43 per hour and OTAs and PTAs \$57.21 per hour. This contract would lock this amount in for five years.

Those voting aye: Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting. President declared motion carried.

#21-167 POLICY ITEMS FOR ADOPTION:

Mr. Swope moved and Mr. Baldwin seconded to approve the following policy;

Policy 5336 Care of Students with Diabetes

Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.

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#21-168 JOB DESCRIPTION FOR APPROVAL

Mr. Swope moved and Mr. Bunting seconded to approve the attached Zanesville Middle School Athletic Director job description.

Those voting aye: Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman. President declared motion carried.

#21-169 EXECUTIVE SESSION

Mr. Bunting moved and Mr. Swope seconded to go into executive session;

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the promotion or compensation of public employee(s) or officials

 X to consider the dismissal, discipline, or demotion of employee(s) or students

 X preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

Time entered executive session: 6:37 p.m.

Time returned to public session: 8:37 p.m.

Those voting aye: Mr. Baldwin, Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope. President declared motion carried.

#21-170 EMPLOYEE TRANSFERS

Mr. Swope moved and Mrs. French seconded to approve the transfer of Adrian Williams, Assistant Principal (11 months) at Zanesville High School to reflect Principal (12 months) at Zanesville Middle School, effective August 1, 2021 pending appropriate certification and background check. Rate of pay will be MSP(0-4), step 0 from the appropriate salary schedule.

Approve the transfer of Judy Tolley, Teacher and Zanesville Middle School to reflect Assistant Principal (11months) at Zanesville High School, effective July 22, 2021 pending appropriate

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certification and background check. Rate of pay will AP11(0-4), step 0 from the appropriate salary schedule.

Approve the transfer of Nate Seekatz, Zanesville High School Dean of Students, to reflect Intervention Specialists at Zanesville High School, effective August 19, 2021 pending appropriate certification and background check. Rate of pay will MA, step 25 from the appropriate salary schedule.

Approve the transfer of Amanda Farish, Intervention Specialist at John McIntire Elementary to reflect Intervention Specialist-Resource Room at John McIntire Elementary effective August 19, 2021, pending appropriate certification and background check. Rate of pay to remain the same. Those voting aye: Mr. Hickman, Mr. Swope, Mr. Baldwin, Mr. Bunting, Mrs. French. President declared motion carried.


#21-171 MEETING ADJOURNMENT

Mr. Bunting moved and Mr. Swope seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:38 p.m.

Those voting aye: Mr. Bunting, Mrs. French, Mr. Hickman, Mr. Swope, Mr. Baldwin. President declared motion carried.



President



Treasurer

ZANESVILLE CITY SCHOOLS DISTRICT
JOB DESCRIPTION

TITLE	MIDDLE SCHOOL- ATHLETIC DIRECTOR	REPORTS TO	DISTRICT ATHLETIC DIRECTOR
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Qualifications

- The Athletic Business Manager/Middle School Athletic Director must be a positive people person.
- He/She must have imagination, foresight, and the ability to mold uncoordinated and undisciplined into a robust, self-functioning unit that will preserve.
- His/her conduct and character must be above reproach, as his/her daily association has an immeasurable influence on the youth of the community as well as public relations with our adult community.
- The Athletic Business Manager/Middle School Athletic Director in the Zanesville City School System must have a commitment to excellence in his/her work with the youth and adult community.
- His/her responsibility and position, although awesome in scope, might just be one of the most

REQUIRED SKILLS AND ABILITIES

- Communication Skills: Must be able to read, analyze, and interpret information relevant to the position, including being able to speak effectively to small and large groups of people, and to communicate clearly and concisely both orally and in writing.
- Leadership Ability: Must be able to articulate a vision and mission for the district and provide the appropriate direction, guidance, and management skills to achieve them.
- Mathematics Skills: Must have the ability to work with basic mathematical and computational concepts.
- Reasoning Ability: Must be able to define problems, collect data, establish facts, and draw valid conclusions.
- Technology Skills: Able to effectively use, as it applies to your specific job function, typical office applications and computer programs such as word processing, spreadsheets, and presentations; must be able to use email.

PERSONAL QUALIFICATIONS

- Demonstrates enthusiasm and a sincere desire to aide and ensure the safety of all.
- Is able to accept constructive criticism/feedback.
- Demonstrates professional tact and diplomacy with administrators, staff, teachers, students, parents and the diverse community.
- Is conscientious and assumes responsibility for one's own work performance.
- Anticipates problems and unforeseen events and deals with them in an appropriate manner.
- Demonstrates an ability to make proper decisions when required.
- Demonstrates loyalty to the administrative team.
- Possesses high moral character and a good attendance record.
- Promotes good social relationships as well as promoting good public relations by personal appearance, attitude and conversation.
- Participates in appropriate professional organizations and their activities.
- Maintains a calm attitude and sense of control at all times.
- Maintains a high level of ethical behavior and confidentiality of information.
- Possesses the ability to be flexible and adaptable to changing situations.

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JOB GOAL

Assist with the overall leadership and coordination among the various sports

WORK ENVIRONMENT/CHARACTERISTICS AND CONDITIONS

The work environment characteristics described here are not listed in order of importance, and are representative of those an employee encounters while completing the duties and responsibilities of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties and responsibilities. The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position.

- Occasional work that may extend beyond the normal workday.
- Occasional exposure to blood, bodily fluids and tissue.
- Occasional operation of a vehicle under inclement weather conditions.
- Occasional interaction among unruly children/adults.
- Many situations that require hand motions, e.g., computer keyboard typing, writing.
- Consistent requirements to sit, stand, walk, hear, see, read, speak, reach, stretch with hands and arms, crouch, kneel, climb and stoop.
- Consistent requirements to lift, carry, push and pull various supplies and/or equipment up to a maximum of 50 pounds.

DUTIES AND RESPONSIBILITIES

1. In conjunction with the Middle School, Athletic Director and Middle School Administration provide the middle school athletic programs with:
 - a. To recruit ticket sellers, ticket takers, and other personnel as needed or as requested by the Athletic Director.
 - b. Personnel for ticket sales for all middle school athletic events.
 - c. Collect monies and keep records for income and expenses resulting from the operation of middle school tournaments. Provide a final report for the Principal and the Middle School Athletic Director.
 - d. To keep records of all expenditures and financial records for all athletic events
2. To requisition and issue vouchers and checks for payment to all officials, security, ticket sellers, and other personnel hired at both high school and middle school events.
3. To conduct advanced ticket sales for games to be played at host schools when needed.
4. Conduct evaluations for middle school coaches.
5. To aid the athletic director in securing appropriate and sufficient professional security personnel (Zanesville Police Department) at all athletic events deemed necessary.
6. Assist AD in scheduling matches.
7. Inform AD of postponements, or cancellations due to weather, etc.
8. Coordinates year-round facility usage at the middle school through the Principal.
9. Aid coaches in inventory, issuing, collecting, and ordering equipment and supplies.
10. Monitors Final Forms registration for athletes and parents.
11. Recommends needed improvements and maintenance issues for middle school facilities.
12. Adheres to OHSAA rules and interprets the same to all coaches.
13. Helps coaches arrange team photo with school photographer.
14. Set up necessary equipment and arrange workers for events.
15. Monitors the enforcement of the Code of Conduct.
16. Follow academic guidelines established by the Zanesville Board of Education and the OHSAA.
17. Aids the Athletic Director in the selection of middle school coaches.

18. Helps coaches schedule all transportation with the transportation director.
19. Provide athletic department with team rosters two weeks before first official scrimmage or match.
20. Assist with crowd control and enforcing school rules.
21. Aids coaches with information needed for student athlete's early dismissals.
22. Consult with trainer regarding any injury or disability and make sure AD is aware of any problematic situation.
23. Welcome teams/officials/referees to the school and escort them to the assigned locker room/area.
24. Coordinates with coaches and secures event timers, bookkeepers and other game day personnel.
25. Enforce and provide due process to students in regard to the student code of conduct.
26. Assist with middle school concession stands.
27. Other duties as assigned.

TERMS OF EMPLOYMENT	
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